

TO: James L. App, City Manager  
FROM: Ron Whisenand, Community Development Director  
SUBJECT: 2007 Community Development Block Grant (CDBG) Program  
DATE: March 8, 2007

Needs: For the City Council to conduct a noticed public hearing and decide which activities are to be approved for funding with the City's 2007 Community Development Block Grant (CDBG) funds and with re-allocated CDBG funds from prior years.

- Facts:
1. The City expects to have \$339,387 in CDBG funds available for activities in 2007. Of this amount, \$284,387 are the City's 2007 allotment of CDBG funds, \$54,000 are "program income" from repaid CDBG-funded residential rehabilitation loans, and \$1,000 are unspent CDBG funds that were allocated to the LED-lighted crosswalk at 34<sup>th</sup> and Spring Streets, which need to be re-allocated.
  2. Of the total of \$339,387 in CDBG funds, \$272,387 will be available for projects and programs, and \$67,000 would be used for program administration.
  3. In October 2006, the City received 18 applications for 2007 CDBG funds. Attached are a table and a narrative "Summary of the 2006 CDBG Applications", both of which summarize the 18 applications.
  4. Binders containing all of the applications are available at the reference desk in the Library, at the public counter/reception desk at City Hall, and in the Council's office.
  5. CDBG regulations stipulate that at least 70% of each year's funds be spent on activities that benefit low income persons, that no more than 30% may be spent on activities that eliminate blight, and that 20% of the total may be spent for administration. (CDBG funds spent on administration are assumed to provide benefit to low income persons and to eliminate blight in the 70%/30% ratio.)
  6. CDBG regulations also provide that no more than 15% of each year's funds *may* be used for public service activities such as homeless services, health services, programs for at-risk youth, etc. In 2007, this 15% cap would amount to \$50,758. Public service activities are classified as benefiting low income persons.
  7. If the \$339,387 in CDBG funds are allocated per the ratios mentioned above, the allotments would be as follows:  
  
\$140,429 minimum for low income benefit – non-public service projects  
\$ 50,758 maximum for low income benefit – public service programs  
\$ 81,200 maximum for blight elimination projects  
\$ 67,000 maximum for administration and capacity-building  
\$339,387 Total
  8. At its meeting of December 19, 2006, the City Council directed that the Draft One Year Action Plan for spending the City's allotment of 2007 CDBG funds include the projects listed on the following page.

\$106,629 for the Therapy Pool Rehabilitation  
\$ 40,000 for LED-Lighted Crosswalk at Spring & 17<sup>th</sup> Streets  
\$ 17,000 for Women's Shelter Rehabilitation  
\$ 58,000 for demolition of building at First Five Commission's property  
\$ 50,758 for Public Services  
\$ 67,000 for program administration (including "Capacity Building").  
\$339,387

9. It should be noted that the City Council is not obligated to approve the tentative allocation contained in the draft plan, and may, upon completion of a public hearing, approve any of the applications and may adjust the amounts of funds to be awarded for any given activity as long as the awards comply with regulatory limits discussed in Facts # 5 and 6.
10. The City Council directed staff to solicit additional information from those applicants for public service grants to supplement the information provided in the applications filed in October. The information provided by public services applicants has been inserted into the binders described in Fact #4 and will be summarized in the Analysis section of this report.
11. A public hearing on the Draft One Year Action Plan has been set for the Council's meeting of March 8, 2007.

Analysis and  
Conclusion:

General

There are many more applications than there will be CDBG funds to support. Criteria upon which decisions on which activities to fund are varied and complex. The criteria used by the City Council for making CDBG funding decisions in prior years include those listed below. It should be noted that the Council has not applied each of the listed criteria for every funded activity.

- Overall benefit of an activity to the City, including the number of persons to benefit from an activity given the amount of funds requested;
- Public health and safety benefits of an activity (including ability to eliminate blight);
- Whether the amount of funds requested is so large that, if an activity was funded, it would preclude other worthy activities from being funded. In such cases, the Council may wish to divide an activity into components that can be carried out over 2 or more years. Examples include the Carnegie Library Disabled Access and Therapy Pool Rehabilitation Projects, both of which were funded over 4 years.
- Thoroughness of an application, not only in the amount of information provided, but in the resources committed by/available to an applicant to carry out the project in a timely manner; (In general, CDBG funds should be able to be spent within 1.5 years of their availability.)
- Since 2001, the Council has made awards for public services, several of which have received more than one year's operating funds.

As noted under Fact #9, above, the Council is not obligated to approve the Draft One Year Action Plan and may approve any of the applications, provided that regulatory limits for certain types of activities are not exceeded.

#### Additional Application: Seismic Mitigation Grants

In 2003, 2004, and 2006, a total of \$185,539 in CDBG funds was allocated to the Seismic Mitigation Program under which grants were made available to owners of commercial unreinforced masonry (URM) buildings to reimburse them for their costs to have structural analyses and retrofit construction plans prepared for their buildings. As of February 2007, there remains \$41,000 of the \$185,539 to be divided among up to 5 owners of URM buildings.

The \$144,000 in CDBG funds used to date have funded analyses and plans for 9 buildings, yielding an average grant amount of \$16,000 per building. However, the average amount for the last 4 buildings came to \$25,000. To provide grants for the remaining 5 buildings, the remaining \$41,000 could need to be supplemented with between \$39,000 and \$79,000. Option C, discussed below, proposes allocating \$35,000 to this program. Should Option B be adopted and \$35,000 prove insufficient, additional funds could be applied for in 2008 and affected URM owners would have to wait another year for reimbursement.

#### Public Facilities Projects

The Draft One Year Action Plan defined by the Council on December 19, 2006 proposes the following applications be approved:

- Therapy Pool Rehabilitation (\$106,629);
- LED-Lighted Crosswalk at Spring & 17<sup>th</sup> Streets (\$40,000);
- Women's Shelter Rehabilitation (\$17,000);
- Demolition of building at First Five Commission's property (\$58,000).

Not recommended for funding was the installation of sidewalks in Riverside Avenue along the frontage of the parking lot for the Paso Robles Event Center (Fairgrounds). This project is estimated to cost a total of \$190,000, which could be funded with a combination of State Workforce Housing Reward (WFHR) Funds and CDBG funds.

In February 2007, the City received \$125,000 from the Paso Robles Housing Authority to reimburse the City for a portion of the expenses for the construction of curbs, gutters, and sidewalks in 28<sup>th</sup> Street, adjacent to the Oak Park Senior Housing project. That grant freed up a corresponding amount of 2004 Workforce Housing Reward (WFHR) Funds for other uses. On August 16, 2005, the City Council identified the Riverside Avenue sidewalks project as its third priority for use of WFHR funds. Additionally, the City is eligible for applying for up to \$60,000 in 2006 WFHR funds. The application for that grant must be submitted to the State by March 21, 2006.

#### Options for Allocating 2007 CDBG Funds

Two options have been prepared for the Council's consideration. Option A is the Draft One Year Action Plan formulated by the City Council on December 19 with a minor amendment to decrease the amount of funds for LED-lighted crosswalks by \$5,000, which would be allocated to the Riverside Avenue Sidewalks. The sidewalk project would be primarily accomplished with WFHR funds. Adding a small amount of CDBG funds allows greater flexibility in

administratively re-programming any CDBG funds that may be unused in the event that projects can be completed for less than the original estimates.

Option B would replace the LED-Lighted Crosswalk project with the Seismic Mitigation Program, use combinations of CDBG and WFHR funds to accomplish the Riverside Avenue Sidewalks project, and keep all other Option A items funded at December 19 levels.

Public Service Applications

All of the applicants for public service funds submitted complete supplemental applications, and an analysis of these is attached. All of the applications are complete and meet federal regulations for use of CDBG funds. The City Council retains the authority and discretion to decide which, if any, of the public service applications they wish to fund. All three options assume that the Council would elect to fund all of the public service applications.

A single sub-option for allocating public service funds that would be the same for Options A and B is suggested in the table below.

Activity	Request	Suggested Award
EOC-Senior Health	2,500	2,000
EOC-Teen Academic Parenting Program	3,000	
TFS Motel Voucher	24,000	21,000
Literacy Council	3,000	
El Camino Homeless Organization	5,000	
Big Brothers/Big Sisters	3,000	
Caring Callers	3,000	
PR Fellowship Development (2 <sup>nd</sup> Baptist Church)	20,114	11,000
RSVP Rides for Seniors	3,700	
<b>Total</b>	<b>67,314</b>	<b>50,758</b>

The suggested awards shown above generally allot each applicant 80-88% of their request with two exceptions:

- Paso Robles Fellowship’s suggested award is about 56% of their request. In 2006, they used slightly more than \$10,000 in CDBG funds, and that was the highest rate of usage for their program in the 4 years of its operation.
- EOC’s Teen Academic Parenting Program’s suggested award is about 67% of their request. They are asking the City to provide 38% of the total amount of CDBG and Grants-in-Aid funds they are seeking, but only 29% of their clients come from Paso Robles. (All other applications are seeking awards that are generally proportionate to the percentages of City residents benefiting.)

Policy

Reference: Federal regulations for the Community Development Block Grant Program

Fiscal

Impact: Participation in the federal CDBG Program has involved and will continue to demand a commitment of staff resources. Utilizing CDBG funds avoids adverse impacts on the City’s General Fund. It should be noted that any funding request that would come from administration would have an equal adverse effect on the City’s Redevelopment Low and moderate Income Housing Fund or the General Fund.

Options: Upon completion of a public hearing, take one of the following actions:

- a. Option A: Adopt the attached Resolution 07-XX to allocate the City's allotment of 2007 CDBG funds, program income, and unspent CDBG funds as follows:

Therapy Pool Rehab.....	\$106,629
Women's Shelter.....	\$ 17,000
First Five Commission: Demolition of Building.....	\$ 58,000
LED Crosswalk at 17 <sup>th</sup> & Spring Streets.....	\$ 35,000
Riverside Avenue Sidewalks.....	\$ 5,000 *
Public Services Activities (allocated as shown below).....	\$ 50,758
EOC-Senior Health.....	\$ 2,000
EOC-Teen Academic Parenting Program.....	\$ 2,000
TFS Motel Voucher.....	\$21,000
Literacy Council.....	\$ 2,500
El Camino Homeless Organization.....	\$ 4,000
Big Brothers/Big Sisters.....	\$ 2,500
Caring Callers.....	\$ 2,500
PR Fellowship Development (2 <sup>nd</sup> Baptist Church).....	\$11,258
RSVP Rides for Seniors.....	\$ 3,000
Capacity Building (an administrative use of CDBG funds).....	\$ 40,000
Administration.....	\$ 27,000
Total.....	\$339,387

- b. Option B: Adopt the attached Resolution 07-XX, amending it to allocate the City's allotment of 2007 CDBG funds, program income, and unspent CDBG funds as follows:

Therapy Pool Rehab.....	\$106,629
Women's Shelter.....	\$ 17,000
First Five Commission: Demolition of Building.....	\$ 58,000
Riverside Avenue Sidewalks.....	\$ 5,000 *
Seismic Mitigation Program.....	\$ 35,000
Public Services Activities (allocated as shown below).....	\$ 50,758
EOC-Senior Health.....	\$ 2,000
EOC-Teen Academic Parenting Program.....	\$ 2,000
TFS Motel Voucher.....	\$21,000
Literacy Council.....	\$ 2,500
El Camino Homeless Organization.....	\$ 4,000
Big Brothers/Big Sisters.....	\$ 2,500
Caring Callers.....	\$ 2,500
PR Fellowship Development (2 <sup>nd</sup> Baptist Church).....	\$11,258
RSVP Rides for Seniors.....	\$ 3,000
Capacity Building (an administrative use of CDBG funds).....	\$ 40,000
Administration.....	\$ 27,000
Total.....	\$339,387

\* Riverside Avenue Sidewalks would be supplemented with \$125,000 in 2004 Workforce Housing Reward (WFHR) funds and \$60,000 in 2006 WFHR funds.

- c. Amend, modify or reject the proposed activities listed in this report.

Prepared by:

Ed Gallagher  
Housing Programs Manager

Attachments:

1. Resolution adopting an Annual Action Plan for 2007 CDBG Funds
2. Table Summary of the 18 Applications for 2007 CDBG Funds
3. Narrative Summary of 2007 CDBG Applications (with attached correspondence)
4. Analysis of Supplemental Information for Public Service CDBG Applications
5. Letter from San Luis Obispo Supportive Housing Consortium supporting North County Women's Shelter Application
6. Letter from Transitional Food and Shelter, Inc. clarifying their position on Good Samaritan Shelter's application
7. Newspaper Notice Affidavit

ED\CDBG\07>Action Plan CCR 030807

RESOLUTION NO. 07-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
DETERMINING THOSE PROJECTS TO BE FUNDED WITH THE CITY'S ALLOTMENT  
OF 2007 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

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WHEREAS, the City has been notified by the Federal Department of Housing and Urban Development (HUD) that it is entitled to receive Community Development Block Grant (CDBG) funds; and

WHEREAS, via a Cooperation Agreement with the County of San Luis Obispo (hereafter referred to as "County") executed on June 28, 2005, the City waived its individual entitlement status for a period of three years in order that the County and the cities located therein may qualify as an "Urban County"; and

WHEREAS, via the Cooperation Agreement, the City retains the authority to determine which projects are to be funded with its allotment of CDBG funds; and

WHEREAS, the City expects to receive \$284,387 in entitlement CDBG funds in 2006 and, since approval of the 2006 CDBG entitlement allotment, has received \$54,000 in CDBG "program income" in the form of repaid residential rehabilitation loans from previous CDBG grants from the State's Small Cities Program; and

WHEREAS, there are \$1,000 in unused 2006 CDBG funds that had been allocated the LED-Lighted Crosswalks activity, which had been intended to address the National Objective of benefit to low and moderate income persons, and which need to be re-allocated; and

WHEREAS, on or about September 13, 2006, the urban county published a "Request for Proposals" for projects to be funded under the 2007 CDBG Programs, which provided that proposals were to be submitted by October 30, 2006; and

WHEREAS, on September 27, 2006, the urban county conducted a public meeting in Atascadero for residents of northern San Luis Obispo County, including the City of Paso Robles, to ascertain the housing and community development needs to be addressed in the Consolidated Plan; and

WHEREAS, on or about January 27, 2007, the urban county released a Public Review Draft Consolidated Plan, which indicated those projects to be proposed to receive CDBG funds in 2007; and

WHEREAS, on February 7, 2007, the City published a notice in the Tribune, indicating those projects to be proposed in the Annual Action Plan to receive CDBG funds in 2007; and

WHEREAS, at its meeting of March 8, 2007, the City Council conducted a public hearing to obtain public testimony on the proposed Draft Consolidated Plan;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of El Paso de Robles, California, to recommend that the Board of Supervisors for the County of San Luis Obispo adopt the 2006 Draft Annual Action Plan, a copy of which shall be kept on file in the Community Development Department, which shall include the following programs to be funded with the City's allotment of CDBG funds:

1. **Municipal Pool: Therapy Pool Rehabilitation: \$106,629.** This project is initiated by the City of Paso Robles and consists of: (a) replacing the roof and the heating and ventilating system in the Therapy Pool building at the Municipal Pool facility at 28th and Oak Streets; (b) converting conference room into handicapped-accessible restrooms and lockers for Therapy Pool; and (c) undergrounding overhead utilities. The maintenance on the roof and heating and ventilating system for this building had been long deferred. The entire Municipal Pool facility is not yet fully-accessible to the physically disabled. The total cost for this project is estimated to be about \$705,000 (not including undergrounding of overhead utility lines). In January 2007, a construction contract was awarded. The City will contribute \$400,000 or more non-CDBG funds to this project.

The Municipal Pool serves the recreational swimming needs of the residents of the West Side of the City. According to the 2000 US Census, 80% of the households residing in the West Side are low income (earning 80% or less of the County Median Income).

This activity qualifies for CDBG funding as a public facility improvement under Section 24 CFR 570.201(c). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

2. **Paso Robles Women's Shelter Rehabilitation: \$17,000.** This application was filed by the North County Women's Resource Center to replace deteriorating cabinets and countertops in the Paso Robles Women's Shelter. The application indicates that the shelter expects to serve 75-100 clients per year. CDBG regulations consider battered spouses and abused children to be a "limited clientele" that is principally low and moderate income.

This activity qualifies for CDBG funding as a rehabilitation of a privately-owned residential facility for low income persons under Section 24 CFR 570.202(a)(1). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

3. **First Five Commission: Demolition of Building: \$58,000.** This application was filed by the First Five Commission of San Luis Obispo County, which proposes to demolish an abandoned metal building on their property on the northwest corner of Spring and 36<sup>th</sup> Streets. The abandoned building is an unsafe and attractive nuisance. Although not a part of this CDBG application, the First Five Commission plans to construct a Child Development Center on the property, which will serve the early childhood school readiness needs of the neighborhood.

This program would serve the National Objective of "activities which aid in the prevention or elimination of slums and blight" (24 CFR 570.208(b)). This program is eligible for CDBG funding as a clearance activity under Section 24 CFR 570.201(d).

4. **OPTION A (DELETE IF OPTION B ADOPTED)**

**LED-Lighted Crosswalks: \$35,000.** The project consists of installing an LED-lighted crosswalk at the intersections of 17th & Spring Streets. These funds would be supplemented (matched) with \$5,000 in 2006 State Workforce Housing Reward funds to be allocated for this purpose. It is estimated that the full cost of installing an LED-Lighted Crosswalk is \$35,000 - \$40,000.

This intersection is located in, and serves the pedestrian needs of, the West Side of the City. According to the 2000 US Census, more than 51% of the households residing in the West Side are low income (earning 80% or less of the County Median Income).

This activity qualifies for CDBG funding as a public facility improvement under Section 24 CFR 570.201(c). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

**OPTION B (DELETE IF OPTION A ADOPTED)**

**Seismic Mitigation Program: \$35,000.** This activity consists of continuing a grant program to assist owners of unreinforced masonry (URM) buildings to prepare or update seismic strengthening plans. A total of \$185,539 from 2003, 2004, and 2006 CDBG funds were allocated to this project. The additional funds are necessary to cover the costs of the seismic plans for all URM Building owners that registered to participate in the program.

This program would serve the National Objective of "activities which aid in the prevention or elimination of slums and blight" (24 CFR 570.208(b)). This program is eligible for CDBG funding as rehabilitation of private buildings under Section 24 CFR 570.202(a).

5. **Riverside Avenue Sidewalks: \$5,000.** This project consists of installing concrete sidewalks in Riverside Avenue along the frontage of the Paso Robles Event Center's (Fairgrounds) Parking Lot. Sidewalks have never been installed in this area, and thousands of people use the parking lot on an annual basis. This project would increase



pedestrian safety and enhance disabled access. These funds would supplement (match) \$125,000 in 2004 State Workforce Housing Reward (WFHR) funds and \$60,000 in 2006 WFHR funds. It is estimated that the full cost of installing the sidewalk is \$190,000.

This program would serve the National Objective of “activities which aid in the prevention or elimination of slums and blight” ” (24 CFR 570.208(b)). This program is eligible for CDBG funding as a public facility/improvement under Section 24 CFR 570.201(c).

6. **Senior Health Screening Program: \$2,000.** This program is initiated by EOC and requests the City to contribute a share of the costs to operate a county-wide senior health screening program. Their goal is to serve 625 low income seniors county-wide. CDBG regulations consider seniors to be a “limited clientele” that is principally low income.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

7. **Teen Academic Parenting Program: \$2,000.** This program is initiated by EOC and requests the City to contribute a share of the costs to operate a counseling and child care program for pregnant teens, teen-aged parents and their children. Their goal is to assist about 305 low income persons (mothers, fathers and children) county-wide.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

8. **Motel Voucher Program: \$21,000.** Transitional Food and Shelter has requested the City to assist in their program of providing motel rooms for those homeless from the North County’s who are too sick and/or disabled to stay at a homeless shelter. Their goal is to serve about 600 homeless in 2007.

CDBG regulations consider the homeless to be a “limited clientele” that is principally low income. This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

9. **The Literacy Program: \$2,500.** The Literacy Program requests the City to contribute a share of the costs to operate a county-wide program to provide English Language classes. Their goal is to serve an estimated 700 low income adult persons county-wide. The funds would be used for salaries, equipment and operating expenses for one year.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

10. **Big Brothers/Big Sisters Mentoring Program: \$2,500.** This activity is initiated by Big Brothers/Big Sisters and consists of the City’s share to operate a program to provide adult mentors for about 200 low-income “at-risk” children. Their goal is to serve about 200 at-risk children county-wide.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

11. **Caring Callers Program: \$2,500.** The Wilshire Foundation requests the City to contribute a share of the costs of operating costs for a program to provide in-home visitation for low income seniors. Their goal is to serve estimated 120 seniors county-wide.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

12. **El Camino Homeless Organization ‘s (ECHO) Homeless Services: \$4,000.** This program consists of assisting the operations of ECHO’s homeless shelter in Atascadero/Templeton. This program was assisted with

\$2,000 in 2005 CDBG funds. According to their application, their shelter is expected to serve about 400 homeless persons annually of which an estimated 33% come from Paso Robles.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

13. **Paso Robles Fellowship Development's Homeless Services Program: \$11,258.** This program consists of providing meals, showers, and donated clothing to the homeless at the Second Baptist Church. This program was initiated with a grant of \$36,150 in 2001 CDBG funds. Their goal is to serve 35-50 very low income persons per day.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

14. **Retired Senior Volunteer Program's (RSVP) Friendly Rides 4 Seniors Program: \$3,000.** This program consists of providing rides for frail and homebound seniors, which are considered by 24 CFR 570.208(a)(2) to be a clientele that is principally low income. The program will operate in Paso Robles and Atascadero; RSVP's goal is to serve 1,300 seniors.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

15. **Capacity Building: \$40,000.** An administrative activity which consists of City staff work on the various housing programs listed in the Housing Element of the General Plan.

This activity qualifies for CDBG funding as a planning and "planning-policy-management-capacity building" under Section 24 CFR 570.205. The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2) and elimination of blight in accordance with 24 CFR 570.208(b).

16. **Grant Administration: \$27,000.** Grant administration consists primarily of staff time managing CDBG-funded projects.

This activity qualifies for CDBG funding as a program administrative costs under Section 24 CFR 570.206. The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2) and elimination of blight in accordance with 24 CFR 570.208(b).

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 8th day of March 2007 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Frank R. Mecham, Mayor

ATTEST:

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Cathy M. Davis, Deputy City Clerk

## CITY OF PASO ROBLES: 2007 CDBG APPLICATIONS

### A. Public Facilities, Building Rehab, Economic Development Projects (National Objective: Low Income Benefit)

#	Applicant	Program/Project	Amount Requested
1	City of Paso Robles	Therapy Pool: reroof and replace HVAC system	\$200,000
2	City of Paso Robles	Install LED-Lighted Crosswalk at 17th & Spring Streets	\$40,000
3	North County Women's Shelter	Rehabilitate Paso Robles Women's Shelter	\$17,000
4	Good Samaritan Shelter, Inc.	Develop a North County homeless shelter	\$100,000
	<b>Total Requested</b>		<b>357,000</b>
	<b>Total Available</b>		<b>\$140,429 *</b>

\* Assumes that \$50,758 is used for Category B and \$81,200 is used for Category C.

### B. Public Services (National Objective: Low Income Benefit)

#	Applicant	Program/Project	Amount Requested
5	Economic Opportunity Commission	Senior Health Screening Program	\$ 2,500
6	Economic Opportunity Commission	Teen Academic Parenting Program	\$ 3,000
7	Paso Robles Fellowship Development	Christ's Kitchen and CBC Ministries	\$ 20,114
8	Transitional Food & Shelter	Motel Voucher Program for the homeless	\$24,000
9	The Literacy Council	The Literacy Program	\$ 3,000
10	Big Brothers & Big Sisters	Mentoring Program for disadvantaged youth	\$ 3,000
11	Senior Volunteer Services	Friendly Rides 4 Seniors Program	\$ 3,700
12	Wilshire Foundation	Caring Callers in-home visitation for seniors program	\$ 3,000
13	El Camino Homeless Shelter	Homeless shelter operating costs	\$ 5,000
	<b>Total Requested</b>		<b>\$67,314</b>
	<b>Total Available</b>		<b>\$50,758</b>

### C. Public Facilities Projects (National Objective: Elimination of Blight)

#	Applicant	Program/Project	Amount Requested
14	City of Paso Robles	Demolish building on First 5 Site (NW corner 36 <sup>th</sup> & Spring)	\$58,000
15	City of Paso Robles	Construct sidewalks on Riverside Ave. at Fairgrounds	\$81,200
16	Paso Robles Main Street Association	Install decorative street lights in downtown	\$81,200
17	City of Paso Robles	Seismic Mitigation: grants to owners of unreinforced masonry buildings	\$81,200
	<b>Total Requested</b>		<b>\$301,600</b>
	<b>Total Available</b>		<b>\$81,200</b>

### D. Administration and Capacity-Building

#	Applicant	Program/Project	Amount Requested
18	City of Paso Robles	Capacity-Building Program: activities to implement Housing Element Programs	\$40,000
19 *	City of Paso Robles	Administration of City's CDBG Program and all CDBG-funded activities *	\$27,000 *
	<b>Total Requested</b>		<b>\$67,000</b>
	<b>Total Available</b>		<b>\$67,000</b>

\* An application for funds for Administration is not required.

## CITY OF PASO ROBLES: 2007 CDBG APPLICATIONS

### Estimated Revenues

2007 HUD Entitlement	284,387	Amount expected to be allocated to the City from HUD
Program Income	54,000	Amount from repaid CDBG-funded loans (through September 30, 2006)
Subtotal	338,387	Amount on which maximum percentages for administration, public services, and blight elimination are calculated
LED Crosswalk #2 Reprogram	1,000	Unused CDBG funds from prior years (may only be used for Category A projects)
Total	339,387	

### Expenditure Summary

A. Low Income Benefit- non public service	140,429	Must be at least 70% of \$271,387 (this amount calculated after deducting administrative funds); \$1,000 in reprogrammed LED funds may be (and have been) added to this 70%
B. Blight Elimination	81,200	May not exceed 30% of \$271,387 (this amount calculated after deducting administrative funds)
C. Low Income Benefit - public service	50,758	May not exceed 15% of \$338,387 (this amount calculated before deducting administrative funds.
D. Administration & Capacity-Building	67,000	May not exceed 20% of \$338,387
Total	339,387	

ED\CDBG\07\APPLICATIONS\APPLICATION TABLE 030807

## SUMMARY OF 2007 CDBG APPLICATIONS

### ACTIVITIES THAT BENEFIT LOW INCOME PERSONS

1. Municipal Pool: Therapy Pool Rehabilitation: \$200,000. This project is initiated by the City of Paso Robles and consists of replacing the roof and the heating and ventilating system in the Therapy Pool building at the Municipal Pool facility at 28th and Oak Streets. The maintenance on the roof and heating and ventilating system for this building had been long deferred.

The present project budget is \$705,000, of which 400,000 is from the City's Facility Repair Fund and \$305,000 from prior years' allocation of CDBG funds. On January 16, 2007, the City Council approved a contract for \$618,000. The current budget includes moneys for a 10% contingency. The current budget does not, however, include moneys for undergrounding overhead utility lines: a task that must be completed prior to undertaking the project. It is estimated that the cost of undergrounding will be about \$125,000.

The Municipal Pool serves the recreational swimming needs of the residents of the West Side of the City. According to the 2000 US Census, more than 51% of the households residing in the West Side are low income (earning 80% or less of the County Median Income).

2. LED-Lighted Crosswalks: \$40,000. The project consists of installing a wireless LED-lighted crosswalk at the intersection of 17<sup>th</sup> and Spring Streets.

Based on the cost for installing an LED-Lighted Crosswalk at 34<sup>th</sup> and Spring Streets, it is estimated that the amount of funds necessary to install one crosswalk may be \$40,000, which breaks down as follows:

Install LED-Lighted Crosswalk (expected bid)	\$37,000
5% contingency (rounded)	\$ 2,000
Bidding	<u>\$ 1,000</u>
Total (rounded)	\$40,000

This intersection is located in, and serves the pedestrian needs of, the West Side of the City. According to the 2000 US Census, 80% of the households residing in the West Side are low income (earning 80% or less of the County Median Income).

This intersection is located in the Redevelopment Project Area, and the Redevelopment Implementation Plan lists inadequate public improvements as a condition contributing to blight. This project, therefore, would also serve to eliminate blight.

3. Paso Robles Women's Shelter Rehabilitation: \$17,000. This application was filed by the North County Women's Resource Center to seek funds to replace deteriorating kitchen cabinets and countertops at the Paso Robles Women's Shelter. The application indicates that the shelter expects to serve 75-100 clients per year. CDBG regulations consider battered spouses and abused children to be a "limited clientele" that is principally low and moderate income.

In prior years, the City has awarded \$15,000, \$10,000, and \$6,000 in CDBG funds for the rehabilitation of the Paso Robles Women's Shelter.

4. Life Reclamation Center: \$100,000. Good Samaritan Shelter, Inc. (GSSI) has requested the City participate with the County of San Luis Obispo and the City of Atascadero to contribute a total of \$300,000 to be used to develop a homeless shelter and detox center in Atascadero. This project would benefit the homeless, which are considered by federal regulations to be low income.

## SUMMARY OF 2007 CDBG APPLICATIONS, Page 2

Their application indicates that:

- a. CDBG Funds would be used for property acquisition, public facilities and improvements, public services and planning studies.
- b. They have property owners who are willing to donate a site.
- c. The project will rely on state funds that cannot be applied for until 2007 and 2008.

At the City Council's meeting of December 19, 2006, a representative of GSSI stated that the requested funds would be used for a "feasibility study". It should be noted that feasibility studies or "planning studies" are only eligible for the 20% of CDBG funds that may be spent on administration. The maximum amount of 2007 CDBG funds that may be spent on administration is \$67,000. Further, should the City Council choose to award CDBG funds for a feasibility study, the City's budget for Housing Programs would be directly impacted by that amount.

It should also be noted that:

- The reported purpose of the feasibility study is to identify the best site, not necessarily the site offered for donation.
- GSSI does not have site control on any property.
- The City of Atascadero has not approved a Conditional Use Permit for the proposed operation on any property.
- At its meeting of December 19, 2006, the City Council received verbal testimony from members of the El Camino Homeless Organization (ECHO) that they support GSSI's proposal. However, the City has yet to receive confirmation of support from any other homeless services provider, most notably the Economic Opportunity Commission, which provides much of the homeless housing programs in the County (including a case worker for ECHO's shelter).
- GSSI's application states that they intend to fund operation of the proposed facility with CDBG funds reserved for public services. No proposed operations budget was submitted indicating what amount of CDBG funds might be requested from the City in future years. In recent years, the City has been limited to spending no more than \$50,000 - \$60,000 of any year's allocation of CDBG funds on public services, and the City has divided that amount among several public service organizations. Transitional Food and Shelter, Inc. (TFS: formerly the Homeless Housing Project) has submitted a letter indicating that they support the concept of GSSI's proposal, but maintain that TFS' own program needs will remain after establishment of a permanent shelter as TFS' clients cannot stay at regular emergency shelters. Should the City Council choose to continue to divide the \$50,000 - \$60,000 among several applicants, the amount of CDBG funds available to meet GSSI's needs may be too small.

It would appear that this application is premature at this time.

5. Senior Health Screening Program: **\$2,500**. This program is initiated by EOC and requests the City to contribute a share of the costs to operate a county-wide senior health screening program, which is expected to serve 625 low income seniors.

The City has supported this program since 2001. In 2006, it allocated \$2,000 in CDBG funds for this activity.

6. Teen Academic Parenting Program: **\$3,000**. This program is initiated by EOC and requests the City to contribute a share of the costs to operate a county-wide counseling and child care program for pregnant teens, teen-aged parents and their children. Their goal is to assist 305 low income persons (mothers, fathers and children) county-wide.

## SUMMARY OF 2007 CDBG APPLICATIONS, Page 3

The City has supported this program since 2001. In 2006, it allocated \$1,600 in CDBG funds for this activity.

7. Christ Kitchen and CBS Ministry Programs: **\$20,114**. Paso Robles Fellowship Development, Inc. (affiliated with the Second Baptist Church) has requested the City to assist their programs of providing meals, showers, and donated clothing for the homeless. According to the application, \$20,114 will benefit 35-50 persons per day.

The City supported this program in 2001 with an allocation of \$36,150 in CDBG funds for this activity. (The original 2001 application requested funds to build an addition to the Second Baptist Church to facilitate the meal program. However, regulations to maintain the church/state separation prevented use of CDBG funds for that purpose, and the City Council approved an amendment of the Consolidated Plan to allow the funds to be used for the Christ Kitchen and CBS Ministry Programs.)

As of mid-February 2007, the applicants have spent \$33,346 of the \$36,150. Overall, they averaged spending about \$8,300 per year; in 2006, they spent a little more than \$10,000. The current request for \$20,114 would appear to be twice the amount needed for one year.

8. Motel Voucher Program: **\$24,000**. Transitional Food and Shelter (formerly the Homeless Housing Project) has requested the City to assist in their program of providing motel rooms for those homeless that are too ill to stay at a shelter. According to the application, \$24,000 will benefit 600 persons.

The City has supported this program since 2001. In 2006, it allocated \$20,503 in CDBG funds for this activity.

9. The Literacy Program: **\$3,000**. The Literacy Program requests the City to contribute a share of the costs to operate a county-wide program to provide English Language classes to an estimated 700 low income adult persons (county-wide). The funds would be used for salaries, equipment and operating expenses for one year.

The City has supported this program since 2002. In 2006, it allocated \$2,200 in CDBG funds for this activity.

10. Big Brothers & Big Sisters' Mentoring Program: **\$3,000**. Big Brothers & Big Sisters requests the City to contribute a share of the costs to operate a county-wide program to provide mentoring services to 200 "at-risk" youth from low income households (county-wide). The funds would be used for salaries, equipment and operating expenses for one year.

The City has supported this program since 2002. In 2006, it allocated \$1,595 in CDBG funds for this activity.

11. RSVP Friendly Rides for Seniors Program: **\$3,700**. Senior Volunteer Services requests that the City to contribute a share of the costs of operating costs for a county-wide program to provide door-to-door transportation for an estimated 1,300 frail, homebound, low income seniors.

This is a new program being initiated by Senior Volunteer Services.

12. Caring Callers Program: **\$3,000**. The Wilshire Foundation requests that the City to contribute a share of the costs of operating costs for a county-wide program to provide in-home visitation for estimated 120 low income seniors.

The City has supported this program since 2004. (It was previously operated by Senior Volunteer Services, but has been transferred to the Wilshire Foundation.) In 2006, it allocated \$3,000 in CDBG funds for this activity.

13. Homeless Shelter Operating Expenses: **\$5,000**. El Camino Homeless Organization (ECHO) requests that the City contribute a share of the costs to operate their homeless shelter at certain churches in Atascadero. Their application indicates that about 52% of their clients come from Paso Robles.

The City supported this program in 2005 with an allocation of \$2,000 in CDBG funds for this activity.

ACTIVITIES THAT SERVE TO ELIMINATE BLIGHT

14. Demolition of Blighted Building: **\$58,000**. This project is initiated by the City of Paso Robles as a contribution to the First Five Commission's proposal to develop an early childhood development center on property owned by the County Office of Education on the northeast corner of 36<sup>th</sup> and Oak Streets. The requested CDBG funds would be used to demolish an existing abandoned building that had previously been used to service recreational vehicles. The property is presently owned by the County Office of Education, which is a partner in this effort.

The site for this project is located within the City's Redevelopment Project Area, and the Redevelopment Implementation Plan lists unsafe buildings as a blighting factor.

15. Riverside Avenue Sidewalks: **\$81,200**. This project is initiated by the City of Paso Robles and would construct sidewalks along the Riverside Avenue Frontage of the parking lot for the Paso Robles Event Center (Fairgrounds). Thousands of persons annually use the dirt pathways on the west side of Riverside Avenue as they access the Event Center.

The estimated cost of the whole project is \$190,000. This project is also eligible for State Workforce Housing Reward (WFHR) Funds, of which the City has \$125,000 currently available (from a 2004 Grant) and expects to have another \$60,000 available (2006 Grant).

The site for this project is located within the City's Redevelopment Project Area, and the Redevelopment Implementation Plan lists inadequate public improvements as a blighting factor.

16. Installation of Street Lights in the Downtown: **\$81,200**. This project has been requested by the Paso Robles Main Street and consists of installing "historic" (ornamental) street lights in the downtown to improve pedestrian safety.

In 2002, about \$116,000 in CDBG funds were used to install 13 ornamental street lights in the downtown. Presently, it is estimated that \$82,100 would be sufficient to design the circuitry, install, and pay connection fees for 5 lights in the downtown.

This project is not recommended for an allocation of 2007 CDBG funds as it is proposed that the forthcoming Town Centre Master Plan include an evaluation of the total lighting need for the downtown area before more funds are allocated.

The downtown is located within the Redevelopment Project Area, which is defined as a blighted area. This condition is generally described under the category of "Inadequate Public Improvements", which the Redevelopment Implementation Plan lists as a blighting factor.

17. Seismic Mitigation Program: **\$81,200**. This project is initiated by the City of Paso Robles and consists of providing grants to assist owners of unreinforced masonry (URM) buildings to prepare structural analyses and seismic retrofit plans.

In 2003, 2004, and 2006, a total of \$185,539 in CDBG funds was allocated to the Seismic Mitigation Program under which grants were made available to owners of commercial unreinforced masonry (URM) buildings to reimburse them for their costs to have structural analyses and retrofit construction plans prepared for their buildings. As of February 2007, there remains \$41,000 of the \$185,539 to be divided among up to 5 owners of URM buildings.

The \$144,000 in CDBG funds used to date have funded analyses and plans for 9 buildings, yielding an average grant amount of \$16,000 per building. However, the average amount for the last 4 buildings came to \$25,000. To provide



grants for the remaining 5 buildings, the remaining \$41,000 could need to be supplemented with up to \$79,000 or more.

Federal regulations provide that CDBG funds may be used to rehabilitate privately-owned commercial buildings if to resolve code violations. (Failure to construct seismic retrofit improvements would be a violation of the City's Seismic Safety Code.)

All URM buildings are located within the Redevelopment Project Area, which is defined as a blighted area. The Redevelopment Implementation Plan lists unsafe buildings as a condition of blight within the Project Area.

#### ADMINISTRATIVE ACTIVITIES

18. Grant Administration. **\$27,000**. The City of Paso Robles has initiated an application to use \$27,000 or 8% of the total amount of 2007 entitlement CDBG funds plus Program Income to administer the CDBG program and all of the activities that are approved.

CDBG Regulations provide that no more than 20% of all entitlement and Program Income CDBG funds in any Program Year may be used for administrative purposes. Since becoming entitled to CDBG funds in 1994, the City has split its administrative allotment between grant administration and capacity building.

19. Capacity Building. **\$40,000**. City staff time to implement the programs identified in the City's Housing Element of the General Plan to benefit low and moderate income persons. Such programs include, but are not limited to: amendments to the City's zoning code to remove constraints to the provision of housing that is affordable to low and moderate income households; development of a plan to ensure that certain percentages of new and replacement housing within the City's Redevelopment Project Area are reserved for occupancy by low and moderate income households; implementing the City's Redevelopment Implementation Plan (which includes detailed plans for using the Low and Moderate Income Housing (LMIH) Fund; and working with developers of housing designed to be affordable to low and moderate income households to process their development applications and government financing.

CDBG Regulations provide that capacity building activities are a type of administrative use and that no more than 20% of all entitlement and Program Income CDBG funds in any Program Year may be used for administrative purposes. Together, the \$27,000 for Administration and \$40,000 for Capacity-Building make up the 20%. Since becoming entitled to CDBG funds in 1994, the City has split its administrative allotment between grant administration and capacity building.

NOTE: As noted under item #4, above, Good Samaritan Shelter, Inc. gave verbal testimony at the December 19, 2006 Council meeting that the purpose of their application for \$100,000 was for use as a "feasibility study" (although their application actually cited 4 classifications of use of CDBG grant funds). Under federal regulations, a feasibility study would be classified as an administrative activity.

**City of Paso Robles CDBG Program**  
**Analysis of Supplemental Information for Public Services for 2007 CDBG Applications**

2. The applicants' proposed programs serve clients who live within the following communities:

Activity	Paso Robles	Atas-cadero	SLO City	Arroyo Grande	Grover Beach	Morro Bay	Pismo Beach	North County	South County/ North Coast
EOC – Senior Health	✓	✓	✓	✓	✓	✓	✓	✓	✓
EOC – Teen Parenting	✓	✓	✓	✓	✓	✓		✓	✓
TFS Motel Voucher	✓	✓	✓*					✓	
Literacy Council	✓	✓	✓	✓	✓	✓	✓	✓	✓
Big Bros/Big Sisters	✓	✓	✓	✓	✓	✓	✓	✓	✓
Caring Callers	✓	✓	✓	✓	✓	✓	✓	✓	✓
ECHO	✓	✓						✓	
RSVP Rides 4 Seniors	✓	✓							
Paso Robles Fellowship Development	✓							✓	

\* TFS does not use CDBG funds in the City of San Luis Obispo.

3. To assist the above programs, applicants have applied for 2006 CDBG funds from the following jurisdictions in the amounts indicated.

Activity	Paso Robles	Atas-cadero	SLO City	Arroyo Grande	Grover Beach	County
EOC – Senior Health	3,500	2,800		4,500	4,500	
EOC – Teen Parenting	3,000	2,000			2,000	
TFS Motel Voucher	24,000	5,000	5,000			5,000
Literacy Council	3,000	3,000	3,000	3,000		
Big Bros/Big Sisters	3,000	4,000		3,000	7,000	
Caring Callers	3,000	1,000		2,000	2,000	
ECHO	5,000	15,000				
RSVP Rides 4 Seniors	3,700	1,000				
Paso Robles Fellowship Development	20,114					

\* The cities of Morro Bay and Pismo Beach do not participate in the entitlement CDBG Program.

4. To assist the above-named program, our organization has applied for funds other than CDBG from the following jurisdictions in the amounts indicated below.

Activity	Paso Robles	Atas-cadero	SLO City	Arroyo Grande	Grover Beach	County	Morro Bay	Pismo Beach
EOC – Senior Health			4,475			26,495	810	1,500
EOC – Teen Parenting			1,000					
TFS Motel Voucher			5,000			8,000		
Literacy Council			7,000			33,000	1,000	
Big Bros/Big Sisters			15,000			7,500		
Caring Callers			2,600			4,900	2,000	
ECHO						15,600		
RSVP Rides 4 Seniors								
Paso Robles Fellowship Development								

NOTE: Paso Robles does not annually award public services grants outside of the CDBG Program.

**City of Paso Robles CDBG Program  
Analysis of Supplemental Information for Public Services for 2007 CDBG Applications**

List the types of funds applied for in the above table:

Activity	Type of funds
EOC – Senior Health	Grants-in-Aid, County Community Based Organization Grant
EOC – Teen Parenting	Grants-in-Aid
TFS Motel Voucher	Grants-in-Aid, County Coalition for the Homeless
Literacy Council	Grants-in-Aid
Big Bros/Big Sisters	SLO City Grants-in-Aid; County Community Based Organization Grant
Caring Callers	Grants-in-Aid; County Community Based Organization Grant
ECHO	Emergency Shelter Grants; Dept of Social Services homeless services
RSVP Rides 4 Seniors	none
Paso Robles Fellowship Development	none

5a. Rationale/methodology used to determine the amount of CDBG funds requested from each jurisdiction.

Activity	Rationale	
	Number of clients served per jurisdiction	Historical pattern of support from various jurisdictions
EOC – Senior Health	✓	
EOC – Teen Parenting	✓	
TFS Motel Voucher		✓
Literacy Council	✓	✓
Big Bros/Big Sisters	✓	✓
Caring Callers	✓	
ECHO	✓	
RSVP Rides 4 Seniors	✓	
Paso Robles Fellowship Development	✓	

5b. If your organization serves clients who live within one or more jurisdictions that have a CDBG program, yet your organization did not apply for funds from those jurisdictions, please explain why.

Activity	Rationale
EOC – Senior Health	Grants-in-Aid
EOC – Teen Parenting	Grants-in-Aid; TAPP contracts with County to provide services, so it is ineligible for Community Base Organization Grants.
TFS Motel Voucher	Historical pattern of support from various jurisdictions
Literacy Council	Not applicable
Big Bros/Big Sisters	Grants-in-Aid
Caring Callers	Grants-in-Aid
ECHO	Not applicable
RSVP Rides 4 Seniors	Not applicable
Paso Robles Fellowship Development	Not applicable

**City of Paso Robles CDBG Program**  
**Analysis of Supplemental Information for Public Services for 2007 CDBG Applications**

6. Detailed list of the sources and corresponding amounts of revenue for programs: both CDBG and non-CDBG, for the present fiscal year (July 1, 2006 – June 30, 2007).

Activity	CDBG	Non-CDBG	Notes
EOC – Senior Health	9,000	59,381	Grants-in-Aid; donations, & other grants
EOC – Teen Parenting	7,000	470,600	Federal, state, and local grants
TFS Motel Voucher	20,503	53,424	Donations, grants, & fundraising
Literacy Council	3,500	160,000	Donations, grants, & a contract with County
Big Bros/Big Sisters	17,000	346,150	Donations, grants, & fundraising
Caring Callers	9,000	17,200	Donations & grants
ECHO	20,000	89,585	Donations
RSVP Rides 4 Seniors	4,700	166,300	Donations, grants, & fundraising
Paso Robles Fellowship Development	20,114	30,505	Donations & fundraising

7. Estimated number of clients in the *previous* fiscal year (July 1, 2005 – June 30, 2006):

Activity	Total for whole program	Within Paso Robles	
	# of clients	# of clients	% of total
EOC – Senior Health	672	31	4.6%
EOC – Teen Parenting	303	84	28%
TFS Motel Voucher	2,228 shelter nights	1,337 shelter nights	60%
Literacy Council	520	45	8.6%
Big Bros/Big Sisters	170	14	8%
Caring Callers	110	23	20%
ECHO	7,896 shelter nights	2,652 shelter nights	33%
RSVP Rides 4 Seniors	Not applicable	(new program)	
Paso Robles Fellowship Development	25-35/day	23-32/day	90%

8. Estimated number of clients in the *current* fiscal year (July 1, 2006 – June 30, 2007):

Activity	Total for whole program	Within Paso Robles	
	# of clients	# of clients	% of total
EOC – Senior Health	650	35	5%
EOC – Teen Parenting	315	90	29%
TFS Motel Voucher	3,230 shelter nights	1,958 shelter nights	60%
Literacy Council	548	36	6.5%
Big Bros/Big Sisters	225	15	7%
Caring Callers	115	21	21%
ECHO	7,513 shelter nights	2,504 shelter nights	33%
RSVP Rides 4 Seniors	120	100	83%
Paso Robles Fellowship Development	35-45/day	32-41/day	90%

**City of Paso Robles CDBG Program  
Analysis of Supplemental Information for Public Services for 2007 CDBG Applications**

9&10. Paid director or administrator.

Activity	Paid Director?	Are CDBG funds used for Director's Salary?	Salary and Benefits
EOC – Senior Health	Yes	No	
EOC – Teen Parenting	Yes	No	
TFS Motel Voucher	No	Not applicable	
Literacy Council	Yes	Yes	\$48,300/yr plus \$605/mo medical and mileage reimbursement
Big Bros/Big Sisters	Yes	No	
Caring Callers	Yes	No	
ECHO	No	Not applicable	
RSVP Rides 4 Seniors	Yes	No	
Paso Robles Fellowship Development	No	Not applicable	

**Comparison of Paso Robles' Share of All Funds Requested from CDBG, Grants-in-Aid, and County's Community-Based Organization Grant to Paso Robles' Share of Each Activity's Beneficiaries**

Activity	CDBG Funds asked from Paso Robles	All Funds Requested	Paso Robles Share of All Funds Requested	Paso Robles Share of Beneficiaries
EOC – Senior Health	3,500	48,580	7%	5%
EOC – Teen Parenting	3,000	8,000	38%	29%
TFS Motel Voucher	24,000	47,000	51%	60%
Literacy Council	3,000	53,000	6%	7%
Big Bros/Big Sisters	3,000	39,500	8%	7%
Caring Callers	3,000	17,500	17%	21%
ECHO	5,000	35,600	14%	33%
RSVP Rides 4 Seniors	3,700	4,700	79%	83%
Paso Robles Fellowship Development	20,114	20,114	100%	90%



The San Luis Obispo Supportive Housing Consortium  
P.O. Box 12158, San Luis Obispo, CA 93406  
Consortium Chair: Rachel Richardson, (805) 781-3660, FAX (805) 781-3664

December 15, 2006

Mayor Frank Meecham  
and City Council Members  
City of Paso Robles  
City Hall  
1000 Spring Street  
Paso Robles, CA 93446

Re: CDBG Funds

The San Luis Obispo Supportive Housing Consortium met November 1, 2006 and reviewed CDBG/HOME applications for Consortium endorsement. The following project was approved as meeting the requirement of acquiring, building, rehabilitating or maintaining housing for low income special needs clients.

North County Women's Shelter

The request for \$ 17,000 of CDBG funding is to remodel the kitchen at the Paso Robles safe house. The funding will help maintain a property that has been invaluable for victims of domestic violence. Year after year the Women's Shelter has provided women a place to be safe and to begin a new life without violence.

The San Luis Obispo Supportive Housing Consortium endorses this project and strongly urges the City Council to grant the funding requested.

Sincerely,

Rachel Richardson, Chair

**Transitional Food and Shelter  
3770 N. River Road  
Paso Robles, CA 93446  
(805) 238-7056**

January 17, 2007

City Council  
Paso Robles City  
1000 Spring Street  
Paso Robles, CA 93444

Dear Sirs,

It has come to our attention that Good Samaritan Homeless Shelter has submitted a CDBG grant application with the County.

Our understanding is a letter from Pearl Munak of Transitional Food and Shelter was included in the application. We want to clarify that the letter was intended to support the continuum of care concept. It was not meant to indicate Transitional Food and Shelter was interested in partnering with Good Samaritan in San Luis County at the expense of funding for current homeless programs.

Sincerely,  
/s/ Julie Joslin

Board of Director  
Transitional Food and Shelter

Board of Directors:  
Pearl Munak  
Paul Wilson  
Marie Wilson  
Liz Koll  
Harold Stevens  
Julie Joslin  
Ronnie Nevarez  
Tom Baron  
Carol Phillips

Cc:/ Dana Lilley – Planning Department  
City of Paso Robles – Ed Gallagher – City Council  
City of Atascadero – City Council

PROOF OF PUBLICATION

LEGAL NEWSPAPER NOTICES

PLANNING COMMISSION/CITY COUNCIL  
PROJECT NOTICING

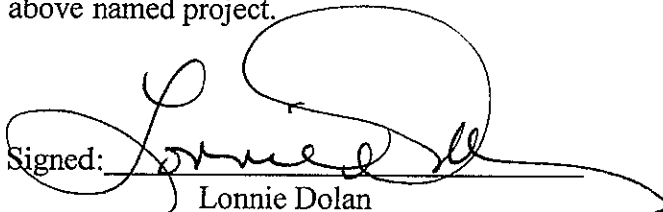
Newspaper: Tribune

Date of Publication: February 7, 2007

Meeting Date: March 8, 2007  
(City Council)

Project: 2007 CDBG, HOME, ESG &  
ADDI Programs 2007 Draft  
Annual Action Plan

I, Lonnie Dolan, employee of the Community Development Department, Planning Division, of the City of El Paso de Robles, do hereby certify that this notice is a true copy of a published legal newspaper notice for the above named project.

Signed:   
Lonnie Dolan

forms/newsaffi.691

CITY OF EL PASO DE ROBLES  
NOTICE OF PUBLIC HEARING

2007 Consolidated Plan

NOTICE IS HEREBY GIVEN that the City Council of the City of El Paso de Robles will hold a Public Hearing on the Draft 2007 Annual Action Plan for Federal Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Service Grant (ESG), and American Dream Downpayment Initiative (ADDI) Programs. The Annual Action Plan is a component of the 5 year Consolidated Plan for these funding programs.

At this hearing, the City Council will be deciding which applications for the City's share of 2007 CDBG funds will be approved and will be making a recommendation to the County Board of Supervisors regarding the proposed expenditures of 2007 HOME, ESG, and ADDI Funds.

This hearing will take place in the Conference Room at the Paso Robles Library/City Hall, 1000 Spring Street, Paso Robles, California, on Thursday, March 8, 2007, at the hour of 7:00 pm.

All interested parties may appear and be heard at the above hearing.

Copies of the staff report with the proposed funding are available at Paso Robles City Hall, 1000 Spring Street, Paso Robles, and will be posted on the City's web site: [www.prcity.com](http://www.prcity.com) prior to the hearing. Copies of the staff report may be purchased at City Hall for the cost of reproduction.

Comments on the Draft 2007 Annual Action Plan may be mailed to the Community Development Department, 1000 Spring Street, Paso Robles, CA 93446 or e-mailed to [CDdirector@prcity.com](mailto:CDdirector@prcity.com) provided that such comments are received prior to the time of the hearing.

If you have questions about this matter, you may call Ed Gallagher, Housing Programs Manager at (805) 237-3970.

Ed Gallagher, Housing Programs Manager  
February 7, 2007 6532675